



# WORKSHOP

# PROJECT MANAGEMENT

## THE QTC EDUCATION PROGRAM SUPPORTING QUEENSLAND'S PUBLIC SECTOR THROUGH SPECIALIST DEVELOPMENT

**Project Management** is a one day workshop that will build your skills to help you deliver project outcomes that meet project and corporate objectives as well as represent value for money.

The workshop combines class discussions with practical exercises, giving you the opportunity to apply the techniques you learn in a real-life context. The material is presented in an easy-to-understand manner and contextualised for the public sector.

### WHO IS THIS WORKSHOP RECOMMENDED FOR?

The workshop is designed for executives and managers responsible for implementing project management frameworks, and staff responsible for project management, planning and execution. No prior knowledge of the topics is assumed, although participants with prior experience may find the workshop useful to refresh or extend their knowledge.

### WHAT YOU WILL LEARN

At the completion of the workshop, participants will be able to understand:

- Best practice project planning and management principles used in the private sector and the Queensland Government
- Key elements of a project management framework and their effective application
- The elements of the project lifecycle, including 'span of control' issues, and the critical role you can play in improving project management within your organisation

In addition, participants will be able to:

- Implement effective and 'fit-for-purpose' project controls
- Apply project management knowledge, techniques and tools to deliver quality, value-for-money projects
- Confidently consider behavioural issues when leading change and measuring project performance
- Identify and avoid pitfalls that can lead to project failure

### TOPICS COVERED

- Drivers of project management
- Project management principles
- Project lifecycle phases
- Project planning
- Front-end development
- Project drivers and objectives
- Establishing a project plan
- Barriers to effective project planning and execution
- Common project management methodologies
- Implementing effective project controls
- Measuring and reporting project performance

### DURATION

1 day

### LOCATION

The University of Queensland  
Business School  
Level 6, 293 Queen Street  
Brisbane CBD

### GRADUATE CERTIFICATE PATHWAY

This workshop could contribute toward a Graduate Certificate in Business Leadership (Public Sector Finance).

To find out how to enrol in the graduate certificate program, visit [clients.qtc.com.au/education](https://clients.qtc.com.au/education)

## WORKSHOP OVERVIEW

- Introduction to project management and principles
- Project lifecycle overview
- Project management hotspots and lessons from the past
- Project risk management
- Stakeholder consultation and project scope definition
- Work breakdown structures and project schedule
- Robust project cost estimation
- Elements of a successful project plan
- Measuring and reporting on project performance

## PRACTICAL EXERCISES

Participants will take part in group discussions and work in small teams on practical exercises to apply project management disciplines and techniques they have learnt to reinforce the concepts introduced throughout the workshop.



## CONTINUING PROFESSIONAL DEVELOPMENT

Completion of QTC Education Program workshops may be recognised for the purpose of continuing professional development hours for members of the Australian Institute of Company Directors (AICD), CPA Australia, Chartered Accountants Australia and New Zealand (CA), Financial Services Institute of Australasia (FINSIA), Governance Institute of Australia, and other professional bodies and associations.

## ABOUT US

Queensland Treasury Corporation and The University of Queensland Business School have come together to develop and deliver leading financial education and training courses to the Queensland public sector.

### QUEENSLAND TREASURY CORPORATION

As the Queensland Government's central financing authority, Queensland Treasury Corporation (QTC) plays a pivotal role in securing the State's financial success. With a focus on whole-of-State outcomes, QTC provides a range of financial services to the State and its public sector entities, including local governments.

These services include:

- debt funding and management
- cash management facilities
- financial risk management advisory services
- specialist public finance education.

### THE UNIVERSITY OF QUEENSLAND

The University of Queensland (UQ) has maintained a global reputation for creating positive change by delivering knowledge leadership for a better world.

UQ Business School is independently ranked as one of the top business schools in Australia and among the leading institutions worldwide.

The Business School fosters courageous thinkers and empower students and staff to positively transform business and society. Our global industry connections, cutting-edge research and celebrated educators shape our transformative programs and custom education options.

## HOW TO REGISTER

Visit [clients.qtc.com.au/education](https://clients.qtc.com.au/education) to register for this workshop.

Alternatively, contact our education team on **1800 974 551** or at [qtceducation@uq.edu.au](mailto:qtceducation@uq.edu.au) if you have any further questions.